



# PTC India Limited

CIN: L40105DL1999PLC099328

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## NOTICE OF EXTRA ORDINARY GENERAL MEETING AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the 8<sup>th</sup> Extra Ordinary General Meeting (EGM) of the members of PTC India Limited (Company) will be held on Thursday, 28<sup>th</sup> day of March, 2024 at 11.30 AM (IST) through video conference (VC), to transact the business as set out in the Notice of EGM in compliance with the applicable provisions of the Companies Act, 2013 (Act) and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) read with General Circular no. 14/2020 dated 8<sup>th</sup> April, 2020, General Circular no. 17/2020 dated 13<sup>th</sup> April, 2020, General Circular no. 22/2020 dated 15<sup>th</sup> June, 2020, General Circular no. 33/2020 dated 28<sup>th</sup> September, 2020, General Circular No. 39/2020 dated 31<sup>st</sup> December, 2020, General Circular No. 10/2021 dated 23<sup>rd</sup> June, 2021 and the General Circular No. 20/2021 dated 8<sup>th</sup> December, 2021, General Circular No. 2/2022 dated 5<sup>th</sup> May 2022, General Circular No. 10/2022 dated 28<sup>th</sup> December 2022 and General Circular No. 09/2023 dated 25<sup>th</sup> September 2023, issued by the Ministry of Corporate Affairs ("MCA Circulars"), permitting to conduct General meeting through Video Conferencing (VC) without the physical presence of the Members at a common venue.

In compliance with the said MCA Circulars, electronic copies of the Notice of EGM have already been sent on 4<sup>th</sup> March, 2024 to all the members, as on 1<sup>st</sup> March, 2024 (closing hours), whose email IDs are registered with the Company/ Depository participant(s). Please note that the requirement of sending physical copy of the Notice of the EGM vide MCA Circulars is dispensed with. The Notice will also be available on the website of the Company [www.ptcindia.com](http://www.ptcindia.com), website of the National Securities Depository Limited, agency for providing e-voting facility i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com) and on the website(s) of the stock exchanges i.e. BSE Limited and National Stock Exchange of India at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively, where the securities of the Company are listed. Any member seeking electronic copy of this notice may write to us at [cs@ptcindia.com](mailto:cs@ptcindia.com).

Members are requested to register their email ID permanently by following the procedure as mentioned below:

- Members holding shares in physical mode and who have not registered/updated their email ID with the Company Registrar are requested to register/update their email ID with MCS Share Transfer Agent Ltd. by sending duly signed request Form ISR-1/letter at [admin@mcsregistrars.com](mailto:admin@mcsregistrars.com) or [cs@ptcindia.com](mailto:cs@ptcindia.com) with details of folio number and attaching a self-attested copy of PAN Card.
- Members holding shares in dematerialised mode are requested to register/update their email ID with the relevant Depository Participants.

The notice of the EGM contains the detailed instructions regarding the manner in which the members can register their email addresses and cast their vote through remote e-voting or by e-voting at the time of EGM and join the EGM through video conference (VC), which is available on the website of the Company/ NSDL/ Stock Exchanges, as referred above.

The members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 21<sup>st</sup> March, 2024 may cast their vote electronically on the Special Business as set out in the Notice of EGM through electronic voting systems of NSDL. All the members are informed that:

- The Special Business as set out in the Notice of EGM will be transacted through voting by electronic means;
- The remote e-voting shall commence on 25<sup>th</sup> March, 2024 at 9.00 am (IST);
- The remote e-voting shall end on 27<sup>th</sup> March, 2024 at 5.00 PM (IST);
- A person who is not a Member as on the cut-off date should treat this Notice for information purposes only;
- Person who acquires shares of the Company and become member of the Company after sending of the Notice of EGM and holding shares and eligible to vote, can follow the process for generating the login ID and password as provided in the Notice of the EGM. If such a person is already registered with NSDL for e-voting, existing user ID and password can be used for casting vote; and
- Members may note that:
  - the remote e-voting module shall be disabled by the NSDL after the aforesaid date and time for voting and once the vote on a resolution is casted by the member, the member shall not be allowed to change it subsequently;
  - the members who have casted their vote by remote e-voting prior to the EGM may also attend the EGM but shall not be entitled to cast their vote again;
  - the facility for voting through electronic mode shall be made available at the EGM; and
  - a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the EGM.

In case of any queries including issues and concerns related to remote e-voting and voting at EGM you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or send a request to Ms. Pallavi Mhatre at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or at National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013 or at telephone nos.:- +91 22 2499 7000, +91 22 4886 7000, who will also address the grievances connected with the voting by electronic means.

By Order of the Board  
For PTC India Limited  
sd/-  
Rajiv Maheshwari  
Company Secretary  
FCS 4998

Date: 6<sup>th</sup> March, 2024  
Place: New Delhi