



PTC India Limited

CIN: L40105DL1999PLC099328

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NOTICE OF EXTRA ORDINARY GENERAL MEETING AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the 6th Extra Ordinary General Meeting (EGM) of the members of PTC India Limited (Company) will be held on Wednesday, 5th day of April 2023 at 3.00 PM (IST) through video conference (VC), to transact the business as set out in the Notice of EGM in compliance with the applicable provisions of the Companies Act, 2013 (Act) and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) read with General Circular no. 14/2020 dated 8th April, 2020, General Circular no. 17/2020 dated 13th April, 2020, General Circular no. 22/2020 dated 15th June, 2020, General Circular no. 33/2020 dated 28th September, 2020, General Circular No. 39/2020 dated 31st December, 2020, General Circular No. 10/2021 dated 23rd June, 2021 and the General Circular No. 20/2021 dated 8th December, 2021, General Circular No. 2/2022 dated 5th May 2022 and General Circular No. 10/2022 dated 28th December 2022, issued by the Ministry of Corporate Affairs ("MCA Circulars"), permitting to conduct General meeting through Video Conferencing (VC) without the physical presence of the Members at a common venue.

In compliance with the said MCA Circulars, electronic copies of the Notice of EGM have been sent on 14th March 2023 to all the members, as on 10th March 2023 (closing hours), whose email IDs are registered with the Company/ Depository participant(s). Please note that the requirement of sending physical copy of the Notice of the EGM vide MCA Circulars is dispensed with. The Notice will also be available on the website of the Company www.ptcindia.com, website of the National Securities Depository Limited, agency for providing e-voting facility i.e. www.evoting.nsdl.com and on the website(s) of the stock exchanges i.e. BSE Limited and National Stock Exchange of India at www.bseindia.com and www.nseindia.com respectively, where the securities of the Company are listed.

Members, who are holding shares in physical/electronic form and their e-mail addresses are not registered with the Company/their respective Depository Participants, are requested to register their e-mail addresses at the earliest by sending scanned copy of a duly signed letter by the Member(s) mentioning their name, complete address, folio number, number of shares held with the Company along with self-attested scanned copy of the PAN Card and self-attested scanned copy of any one of the following documents viz., Aadhar Card, Driving License, Election Card, Passport, utility bill or any other Govt. document in support of the address proof of the Member as registered with the Company by email to cs@ptcindia.com. Members holding shares in demat form can update their email address with their Depository Participants. Members may also send an e-mail request at the email id cs@ptcindia.com for receiving the notice of EGM.

The notice of the EGM contains the detailed instructions regarding the manner in which the members can register their email addresses and cast their vote through remote e-voting or by e-voting at the time of EGM and join the EGM through video conference (VC), which is available on the website of the Company/ NSDL/ Stock Exchanges, as referred above.

The members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 29th March 2023, may cast their vote electronically on the Special Business as set out in the Notice of EGM through electronic voting systems of NSDL. All the members are informed that:

1. The Special Business as set out in the Notice of EGM will be transacted through voting by electronic means;
2. The remote e-voting shall commence on 2nd April 2023 at 9.00 am (IST);
3. The remote e-voting shall end on 4th April 2023 at 5.00 PM (IST);
4. The cut-off date for determining the eligibility to vote by electronic means or at the EGM is 29th March 2023 and a person who is not a Member as on the cut-off date should treat this Notice for information purposes only;
5. Person, who acquires shares of the Company and become member of the Company after sending of the Notice of EGM and holding shares and eligible to vote, can follow the process for generating the login ID and password as provided in the Notice of the EGM. If such a person is already registered with NSDL for e-voting, existing user ID and password can be used for casting vote; and
6. Members may note that:
 - a) the remote e-voting module shall be disabled by the NSDL after the aforesaid date and time for voting and once the vote on a resolution is casted by the member, the member shall not be allowed to change it subsequently;
 - b) the members who have casted their vote by remote e-voting prior to the EGM may also attend the EGM but shall not be entitled to cast their vote again;
 - c) the facility for voting through electronic mode shall be made available at the EGM; and
 - d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the EGM.

In case of any queries including issues and concerns related to remote e-voting and voting at EGM, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or send a request to Ms. Pallavi Mhatre at evoting@nsdl.co.in or at National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamaia Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai – 400 013 or at telephone nos.: +91 22 2499 7000, +91 22 4886 7000, who will also address the grievances connected with the voting by electronic means.

By Order of the Board
For PTC India Limited

sd/-
Rajiv Maheshwari
Company Secretary
FCS 4998

Date: 14th March 2023
Place: New Delhi